

PROGRAMME TUITION FEES FOR 2022/2023 ACADEMIC YEAR
ASSOCIATION OF ACCOUNTING TECHNICIANS (AAT)-LEVEL 2 CERTIFICATE IN
ACCOUNTING

Unit / Assessment name (AAT AQ2016)	Tuition Fees (2016)	Unit / Assessment name (AAT AQ2022)	Tuition Fees (2022)
Bookkeeping Transactions* (BTRN)	P 3,630.00		
		Introduction to Bookkeeping * (ITBK)	P 3,630.00
Bookkeeping Controls* (BKCL)	P 3,630.00		
		Principles of Bookkeep	P 3,630.00
Elements of Costing* (ELCO)	P 3,630.00		
		Principles of Costing (PCTN)	P 3,630.00
Using Accounting Software (UACS)	P 3,630.00		
		Unit removed in Qualifications 2022	P 0.00
Work Effectively in Finance* (WEFN)	P 3,630.00		
		Unit removed in Qualifications 2022	P 0.00
Business Communications, Personal and Learning Skills (BPLS)	P 3,630.00		
Introduction to Payroll (INPY)	P 3,630.00		
Introduction to Business and Company Law (IBLW)	P 3,630.00		
Foundation Synoptic assessment (FSYA)	P 3,630.00	The Business Environment synoptic assessment (BESY)	P 3,630.00
TOTALS	P32,670.00	TOTALS	P14,520.00

AAT-LEVEL 3 ADVANCED DIPLOMA IN ACCOUNTING

Unit / Assessment name (AAT AQ2016)	Tuition Fees (2016)	Unit / Assessment name (AAT AQ2022)	Tuition Fees (2022)
Advanced Bookkeeping* (AVBK)	P 4,235.00		
		Financial Accounting: Preparing Financial Statements (FAPS)	P 4,235.00
Final Accounts Preparation* (FAPR)	P 4,235.00	Management Accounting Techniques (MATS)	P 4,235.00
Management Accounting: Costing* (MMAC)	P 4,235.00		
		Tax Processes for Businesses (TPFB)	P 4,235.00
Indirect Tax (IDRX)	P 4,235.00		
Ethics for Accountants* (ETFA)	P 4,235.00		
Spreadsheets for Accounting* (SPSH)	P 4,235.00		

Advanced Synoptic assessment (AVSY)	P 4,235.00		
TOTALS	P29,645.00		TOTALS P12,705.00

AAT-LEVEL 4 AAT PROFESSIONAL DIPLOMA IN ACCOUNTING

Unit / Assessment name (AAT AQ2016)	Tuition Fees (2016)	Unit / Assessment name (AAT AQ2022)	Tuition Fees (2022)
Management Accounting: Budgeting* (MABU)	P 4,235.00		
Management Accounting: Decision and Control* (MDCL)	P 4,235.00		
		Applied Management Accounting (AMAC)	P 4,235.00
Financial Statements of Limited Companies* (FSLC)	P 4,235.00		
		Drafting and Interpreting Financial Statements (DAIF)	P 4,235.00
External Auditing (ETAU)	P 4,235.00		
		Audit and Assurance (AUDT)	P 4,235.00
Credit Management (CDMT)	P 4,235.00		
		Credit and Debt Management (CRDM)	P 4,235.00
Professional Synoptic (PDSY)	P 4,235.00		
		Internal Accounting Systems and Controls (INAC)	P 4,235.00
TOTALS	P25,410.00	TOTALS	P21,175.00

BOTSWANA INSTITUTE OF CHARTERED ACCOUNTANTS (BICA)

PROGRAMME LEVELS

<u>PROGRAMME LEVELS</u>	<u>TUITION FEES</u>
Certificate level	P5,324.00
Professional level	P 7,502.00
Advanced level	P 8,566.80
TOTALS	P21,175.00

CHARTERED FINANCIAL ANALYST (CFA)

PROGRAMME LEVELS

<u>PROGRAMME LEVELS</u>	<u>TUITION FEES</u>
LEVEL 1	P 24,200.00
LEVEL 2	P 24,200.00
LEVEL 3	P 24,200.00
TOTALS	P 72,600.00

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)

PROGRAMME LEVELS

ACCA-APPLIED KNOWLEDGE	<u>Tuition Fees</u>
Business & Technology [FBT/F1]	P4,961.00
Management Accounting [MA/FMA]	P4,961.00
Financial Accounting [FA/FFA]	P4,961.00
<u>TOTALS</u>	<u>P14,883.00</u>

ACCA-APPLIED SKILLS	<u>Tuition Fees</u>
Corporate & Business Law [LW/F4]	P6,234.25
Performance Management [PM/F5]	P6,234.25
BW-Taxation [TX/F6]	P6,234.25
Financial Reporting [FR/F7]	P6,733.65
Audit & Assurance [AA/F8]	P6,733.65
Financial Management [FM/F9]	P6,733.65
<u>TOTALS</u>	<u>P38,903.70</u>

ACCA-STRATEGIC PROFESSIONAL	<u>Tuition Fees</u>
Strategic Business Leader (SBL)	P14,278.00
Strategic Business Reporting (SBR)	P6,957.50
Advanced Financial Management [AFM]	P7,199.50
Advanced Performance Management [APM]	P7,199.50
Advanced Taxation [ATX]	P7,199.50
Advanced Audit & Assurance [AAA]	P7,199.50
Ethics & Professional Skills [EPSM]	P4,961.00
<u>TOTALS</u>	<u>P54,994.50</u>

CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS (CIMA)

PROGRAMME LEVELS

CIMA-CERTIFICATE LEVEL	<u>Tuition Fees</u>
Fundamentals Of Business Economics [BA1]	P4,961.00
Fundamentals Of Management Accounting [BA2]	P4,961.00
Fundamentals Of Financial Accounting [BA3]	P4,961.00
Fundamentals Of Ethics, Corp, Gov & Buss Law [BA4]	P4,961.00
<u>TOTALS</u>	<u>P19,844.00</u>

CIMA-OPERATIONAL LEVEL	<u>Tuition Fees</u>
Managing Finance In A Digital World [E1]	P6,292.00
Financial Reporting [F1]	P6,292.00
Management Accounting [P1]	P6,292.00
Operational Case Study [OCS]	P6,534.00
<u>TOTALS</u>	<u>P25,410.00</u>

CIMA-MANAGERIAL LEVEL	<u>Tuition Fees</u>
Managing Performance [E2]	P6,788.10
Advanced Financial Reporting [F2]	P6,788.10
Advanced Management Accounting [P2]	P6,788.10
Managerial Case Study [MCS]	P7,126.90
<u>TOTALS</u>	<u>P27,491.20</u>

CIMA-STRATEGIC LEVEL	<u>Tuition Fees</u>
Strategic Management [E3]	P7,030.10
Financial Strategy [F3]	P7,030.10
Risk Management [P3]	P7,030.10
Strategic Case Study [SCS]	P7,296.30
<u>TOTALS</u>	<u>P20,286.60</u>

Fees indicated above are for TUITION ONLY

Revision for any paper is half of the tuition fees, if the student is not taking the paper for tuition

- Should a student opt to join classes after 50% of the syllabus content has been covered, an agreement to pay the full fee will have to be signed between college admissions department and the student. Please note that no refund will be allowed under this agreement regardless of circumstances leading to the refund.

REGISTRATION FEES (non refundable)

- New Students: P200.00
- Returning students: P100 (payable every semester).
- To replace a lost access card-P100
- To replace a damaged card-P50 (damaged card **MUST** be submitted).

PAYMENT TERMS

- New students: **50%** of the fees for papers being taken in that particular semester are payable upon commencement of classes plus the registration fee.
- Foreign students who require documents to support their student permit application will be required to pay all the fees upfront before the admission process can be completed.

PAYMENT METHOD

- All payments are done through real pay. No cheques or cash will be acceptable except when a student is paying the whole amount, in this case the student will be required to deposit the payment and present the deposit slip as proof of payment for receipting until proof of payment is presented the amount will be considered unpaid.
- Balance of fees to be paid in installments will be done on a case-to-case basis.

If a student had defaulted previously 100 % payment of fees for the paper being taken and any outstanding balance will be required before such a student can commence classes.

BANKING DETAILS

FIRST NATIONAL BANK

ARTHURPORTLAND

Account No: 62174650583

Branch: Industrial

Branch No: 281667

Please include your name as reference if you have not yet been allocated a code by admissions department.

CHANGE OF PAYMENT DATES, LATE PAYMENTS

- Changing of payment dates attracts a penalty of P300.
- These fees can only be utilized in the immediately following semester for the same papers and are not transferable.
- Student must confirm such a request in writing immediately they cease attending classes failure to which the fees will be forfeited.

AP REFUND POLICY

- If a student terminates classes, the following will apply:
 - ❖ If a student terminates without prior written agreement with the college. He/she will be liable for the entire semester fee.
 - ❖ For a student taking a break, written approval should be obtained from the college and the maximum period permissible should not exceed a maximum of 6 months following immediate semester a student intends to take the break.
 - ❖ 50% of the fee will be refunded only if refund application is received by the accounts department at least 10 days before the scheduled starting date for the classes the student has registered for.
 - ❖ 100% refund will only occur if the institution cancels the course.

- ❖ Nonattendance will not render the said fees unpayable as long as the course was not cancelled by the institution.
- ❖ The institution reserves the right to reject or accept any refund request.
- ❖ If termination is based on medical grounds, then a written confirmation will need to be obtained from a qualified and recognized medical doctor.

Please allow 30 working days for the refund to be processed from the date of receipt of request.

NB: WE DO NOT ACCEPT CASH

THANK YOU.