



PROSPECTUS 2024/25







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Welcome to Arthur Portland



Arthurportland recognises the importance of business management in the decision making process and the value of qualified personnel. It is in this light that Arthurportland offers competitive business management training with a focus in professional accounting and finance programs.

We strive to take special heed of the needs of individuals. Our extravagant class sizes of not

more than fifteen students per class enables individual attention to students.

Our greatest strength is students are prepared for their final examination from the first day in class through an intensive testing system. Our students continue to excel in their final examinations.



Applying to Arthur Portland

Before applying to Arthur Portland, prospective students are encouraged to take time to carefully consider all courses offered at AP. Apart from making sure that you qualify for the course you have chosen, it is also very important and crucial that you choose a course that interests you and you see yourself making a life time career out of it.



“Our career advice team is available for advice and further information. A maximum of 15 students per class to allow individual attention.”

Students can apply online @ www.arthurportlandcollege.ac.bw

Accommodation:- Can be arranged on request

Transport:- We are located in the financial hub of the capital which is accessible by all public transport.

International Students

AP has a student base from various countries among them:

India	Zambia
Philippines	China
Zimbabwe	Lesotho
Nigeria	Sri Lanka
Kenya	Uganda

culture and traditions to further enrich the AP learning environment. The admissions department has a dedicated international desk officer who works with international students from the day they decide to enroll with AP. The international desk officers ensure that students are provided with all the necessary documentation required by law for them to apply for their student permit from department of immigration.

We are so privileged to have a students from different parts of this world who bring a diverse

International students can apply via our user friendly website: www.arthurportland.ac.bw

Fees:- These can be obtained from the website

Accommodation:- Arranged on request

Transport:- AP is located in the financial hub of the capital which is accessible by all public transport.

Arrival in Botswana:- Students are attended to by the international desk officer who ensures that they settle in as smoothly as possible.



CFA

CHARTERED FINANCIAL
ANALYST

Entry requirements

- Any degree recognisable by the institute or equivalent from the university of Botswana.
- AAT Graduate
- CAT
- ACCA or CIMA with a pass in the following:
 - ACCA part 1 or CIMA certificate in Business Accounting
 - Member of ACCA or CIMA or any other IFAC recognised accountancy body.

The CFA program bridges current practice, investment theory ethical and professional standards to provide a strong basis in investment analysis and portfolio management skills.

LEARNING, TEACHING & ASSESSMENTS (AVERAGE 2 YEARS P69 000 PER YEAR)



Arthurportland provides students with tutorial guidance in research methods and techniques which are necessary in studying for the degree.



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Entry requirements

- Completion of ACCA, level FR - FM papers (*Degree option*).

Arthurportland is one of a few accredited institutions that offer support to ACCA students who decide to undertake the Oxford Brookes degree option.

ArthurPortland further helps students identify mentors (who must be registered with Oxford Brookes University). The student will be required to have three meetings with the chosen mentor.

LEARNING, TEACHING & ASSESSMENTS (AVERAGE 2 YEARS P69 000 PER YEAR)



Arthurportland provides students with tutorial guidance in research methods and techniques which are necessary in studying for the degree.



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BOTSWANA INSTITUTE OF CERTIFIED ACCOUNTANTS

The BICA qualification was founded through a twinning arrangement with the Institute of Chartered Accountants in England and Wales (ICAEW), giving it a global appeal whilst retaining a local presence.

The BICA qualification is an advanced learning and professional development program designed to provide an in-depth understanding across accountancy, finance and business. The BICA qualification components help in building

technical knowledge, professional skills and practical experience required for one to become a Chartered Accountant.

BICA students are exposed to a number of accounting disciplines which will equip them to work in any sector of an industry. What is so unique about this qualification is that it is tailor made for Botswana, which enables it to address the issues which are specific to Botswana.

LEARNING, TEACHING & ASSESSMENTS (AVERAGE 2 YEARS P69 000 PER YEAR)



Guided tutorials: Students will be provided with face to face tutorials by lecturers. The learning will be either orally or by use of other teaching aids.



Online learning: Tutorial notes, online tests, supplementary study materials and links to related subjects and topics will be made available to students.



Assessments: These are conducted via various mediums, these being written tests, online tests and practical projects.



CIMA

CHARTERD INSTISTUTE OF MANAGEMENT ACCOUNTANTS

Entry requirements

- BGSCE - Best 6 subjects with a pass in english and mathematics.
- IGCSE - Best 6 subjects with a pass in english and mathematics

If you love business this is where you belong, you will be able to use the designation; Chartered Management Accountant once you qualify.

Ever wondered who decides on prices of concerts and football tickets? Or why some concert tickets work out more expensive for one day than for a whole weekend?

Chartered Management Accountants are at the heart of all strategic decisions that are key to the success of a business. They try to work to work out how much and how many by looking at trends and behaviour. The beauty of it all is that they can work in all types of organisations; government departments, private sector, NGOs etc.

Learning, Teaching & Assessments (Average 4 Years P77 770 Per Year)



Guided tutorials: Students will be provided with face to face tutorials by lecturers. The learning will be either orally or by use of other teaching aids.



Online learning: Tutourial notes, online tests, supplementary study materials and links to related subjects and topics will be made available to students.



Assessments: These are conducted via various mediums, these being written tests, online tests and practical projects.



ASSOCIATION OF ACCOUNTING
TECHNICIANS

Entry requirements

- BGSCE - Best 6 subjects with a pass in english and mathematics.
- IGCSE - Best 6 subjects with a pass in english and mathematics

AAT Accounting course links specialist training for a financial new comer to a practical career path in professional accounting. AAT offer a vocational progression to chartered and certified accounting qualifications, giving you today's most comprehensive exemptions and options to

continue training.

You can also take advantage of computer based assessments, flexible practical ways in which you can demonsrate the skills you are developing during your training.

Learning, Teaching & Assessments (Average 2 Years P69 000 Per Year)



Guided tutorials: Students will be provided with face to face tutourials by lecturers. The learning will be either orally or by use of other teaching aids.



Online learning: Tutourial notes, online tests, supplementary study materials and links to related subjects and topics will be made available to students.



Assessments: These are conducted via various mediums, these being written tests, online tests and practical projects.



ASSOCIATION OF CERTIFIED CHARTERED ACCOUNTANTS

Entry requirements

BGSCE - Best 6 subjects with a pass in english and mathematics.

IGCSE - Best 6 subjects with a pass in english and mathematics

Choosing to study ACCA will provide you with skills you will need to make it in the accounting field. You can work in any sector or industry of any type or size.

Once qualified you will be specialising in auditing and pure accounting taxation which will enable you to gain a competitive edge. Apart from successfully completing all your papers, you will

need to gain three years of practical and relevant experience. A complete ACCA qualification is equal to a masters degree.

You can also take advantage of computer based assessments, flexible practical ways in which you can demonstrate the skills you are developing during your training.

Learning, Teaching & Assessments (Average 4 Years P82 020 Per Year)



Guided tutorials: Students will be provided with face to face tutorials by lecturers. The learning will be either orally or by use of other teaching aids.



Online learning: Tutorial notes, online tests, supplementary study materials and links to related subjects and topics will be made available to students.



Assessments: These are conducted via various mediums, these being written tests, online tests and practical projects.

*ArthurPortland aims to be the
prime provider of high quality
education services of
international standards.*

*Now offering the following short courses
that are HRDC accredited:*

- *IFRS*
- *Treasury Dealing Operations*



www.arthurportland.ac.bw

Arthur Portland Prospectus 2024/25

Arthur Portland recognises the importance of business management in the decision making process and the value of qualified personnel.

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